

# Hereford Natural Resource Conservation District (HNRCD)

## REGULAR MEETING MINUTES

Wednesday July 15, 2020

Telephonic Meeting

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**Board Present:** Lucinda Earven, Mike Hayhurst, Jim Lindsey, Steve Boice, John Ladd

**Others Present:** Sharma Torrens—AACD, Tricia Gerrodette—citizen, Kathy Morris—Board Clerk

### A. Call to Order

John Ladd called the meeting to order at 8:16 a.m.

### B. Introductions

People identified themselves as they logged onto the call.

**C. Call to the Public:** Tricia Gerrodette asked what projects were selected as the top four projects by SLRP.

### D. Review and Approval of Meeting Minutes

#### 1. Regular Meeting June 17, 2020

**Motion:** Steve Boice moved to approve the regular meeting minutes of June 17, 2020 as written.

**Second:** Lucinda Earven seconded the motion.

**Vote:** Carried unanimously.

### E. Agency and Committee Reports

1. **USPP:** Lucinda Earven said there was nothing to report.

2. **NRCS:** No one present to report.

3. **USFS:** No one present to report.

4. **BLM:** No one present to report.

5. **AZGFD:** No one present to report.

6. **CCRN:** John Ladd reported CCRN had a Zoom meeting last month that was an overview of all their projects.

7. **SLRP:** Mike Hayhurst had nothing to report. He didn't have an answer to Tricia Gerrodette's question in *Call to the Public* but he said SLRP does have online information available.

8. **ADEQ:** No one present to report.

### F. District Financial Reports

#### 1. Payment Schedule

**Motion:** Mike Hayhurst moved to authorize payment of items 1-4 on the Payment Schedule.

**Second:** Jim Lindsey seconded the motion.

**Vote:** Carried unanimously.

#### 2. Financial Reports—File for Audit

*Motion:* Mike Hayhurst moved to file the financial reports for audit.  
*Second:* Jim Lindsey seconded the motion.  
*Vote:* Carried unanimously.

## **G. Old Business**

**1. Wildlife Attractors Workshop:** Steve Boice reported there are no updates. He has spoken with everyone who was originally involved and they are still willing to participate but everyone is still “on hold.”

Sharma Torrens—AACD offered help from AACD if the District is interested in doing an online workshop.

**2. HNRCD October Meeting Date Change:** Kathy Morris reported the Cochise County Complex building is still closed to the public, as well as the public library and the public meeting room at Sulphur Springs Valley Electric Cooperative, Inc.

Mike Hayhurst suggested we have an in-person outside meeting somewhere. Veterans’ Park in Sierra Vista was suggested. This may be a possibility for the August meeting.

### **3. Arizona Land & Water Trust Support Letter**

*Motion:* Steve Boice moved to approve and send the ALWT support letter as written.  
*Second:* Jim Lindsey seconded the motion.  
*Vote:* Carried unanimously.

## **H. New Business**

### **1. Approval of District Annual Report**

*Motion:* Jim Lindsey moved to approve and submit the HNRCD Annual Report to ASLD.  
*Second:* Steve Boice seconded the motion.  
*Vote:* Carried unanimously.

### **2. Approval of Education Center Annual Report**

*Motion:* Jim Lindsey moved to approve and submit the HNRCD Education Center Annual Report to ASLD.  
*Second:* Steve Boice seconded the motion.  
*Vote:* Carried unanimously.

**3. Regional Conservation Partnership Program (RCPP) Letter of Support:** Sharma Torrens reported this is the same program as the RCPP support letter approved in Old Business, #3; however, AACD, working with NRCS, will be focusing on soil health. They are focusing on Cochise and Santa Cruz Counties (ultimately hoping to go statewide) and are looking for support from all the NRCDs in those two counties. AACD is seeking a five-year grant that is designed on educating farmers and ranchers on the importance of soil health and how to implement healthy soil practices. This program will eventually lead to water conservation because healthy soil equals “spongy” soil which holds water better and longer.

Sharma said what AACD is asking for from the NRCDs is a letter of commitment to help market any educational workshops on the subject of soil health to district producers (cooperators). If the NRCDs want to be involved in any workshops that would be fine, but AACD is just asking for “time.”

*Motion:* Steve Boice moved the HNRCD write a letter of commitment to AACD on the RCPP Soil Health Grant.  
*Second:* Jim Lindsey seconded the motion.

**Vote:** Carried unanimously.  
**Discussion:** Steve Boice asked when the letter of commitment was due. Sharma said the grant will be opening up the end of July at which time there will be a letter of commitment template. AACD will get the template to the board clerks in early August, 2020.

#### **4. Malwarebytes for HNRCD Computer:**

**Motion:** Jim Lindsey moved to approve the use of Malwarebytes on the HNRCD laptop for another year at the rate of \$43.21.

**Second:** Steve Boice seconded the motion.

**Vote:** Carried unanimously.

**Discussion:** The question was asked “what other protection do we have on our computer” and the answer was, “only the available free downloads plus *Microsoft Office 10* protection.”

#### **5. American Stewards of Liberty Dues:**

**Motion:** Jim Lindsey moved to renew the District membership with ASL for \$250.00.

**Second:** Lucinda Earven seconded the motion.

**Vote:** Carried unanimously.

**Discussion:** Jim Lindsey stated the ASL membership increments from their invoice and there was unanimous agreement to “up” the District payment from last year.

**6. HNRCD “Old” Dell Computer:** Kathy Morris explained the computer technician who had helped her with the purchase and installation of the new HNRCD laptop had worked five hours (his rate being \$20/hour) and that he had not been paid. He would like to trade his services for the HNRCD’s old Dell laptop. Kathy had researched the approximate worth of the Dell and said it seemed to be worth around \$100-\$130, but it does have *Windows 7* installed, which is no longer supported by Microsoft.

**Motion:** Mike Hayhurst moved to trade the Dell laptop for Jim Barba’s past work.

**Second:** Jim Lindsey seconded the motion.

**Vote:** Carried unanimously.

**Discussion:** Jim Lindsey asked that an invoice be written to represent the trade. Jim also wanted to make sure all HNRCD material on the Dell laptop was deleted. Jim Barba had previously said he would assist Kathy Morris in so doing.

### **I. Education Programs**

**1. Tombstone High School Ag Program:** Nothing to report. Sharma Torrens said there was some funding available from the Legacy Foundation and she wondered if the HNRCD wanted to pursue that avenue in regard to purchasing a building for the FFA students. Jim Lindsey has been trying to get in touch with the school superintendent to seek his input on that subject but has been unable to reach him. Sharma offered AACD support and help.

**2. Supervisor Contact San Pedro Spirits 4-H Group:** Steve Boice reported the 4-H group is in “standstill” like everyone else.

### **J. Correspondence**

1. Natural Association of Conservation Districts Annual Report

**K. Supervisor Comments:** Mike Hayhurst reiterated the HNRCD should meet in person—outside somewhere if necessary.

**L. Future Meetings / Agenda Items:**

**HNRCD Regular Meeting**

August 19, 2020  
TBD

Wednesday

9:30 a.m.  
Sierra Vista, AZ

**May be Telephonic: If so, the meeting will be held at 8:15 a.m.**

Agenda Item: Letter of Commitment to AACD/NRCS re. Soil Health Grant

**M. Executive Session:** Notice is hereby given to the members of the Hereford Natural Resource Conservation District Board of Supervisors and to the general public that the Board, pursuant to A.R.S. §38- 431.02, may vote to convene in Executive Session to discuss personnel issues. No vote will be taken in Executive Session. If authorized by majority vote of the Board of Supervisors, the Executive Session will be held immediately after the vote. The Executive Session will not be open to the public. All persons present at an Executive Session are hereby reminded that A.R.S. §38-431.03 imposes strict confidentiality requirements on discussions that occur in Executive Session. Generally, such discussions cannot be revealed to non-board members, unless necessary to carry out the purpose of the statutory provision that specifically permits an Executive Session. The Open Meeting Law provides for a fine of up to \$500 for violating this confidentiality requirement, and requires that this admonition be given.

*Motion:* Steve Boice moved to adjourn to Executive Session.  
*Second:* Jim Lindsey seconded the motion.  
*Vote:* Carried unanimously.

**N. Adjournment:** John Ladd adjourned the regular meeting at 8:59 a.m.

The Executive Session minutes are on file with the HNRCD.

**O. Reconvene:** John Ladd reconvened the regular meeting at 9:29 a.m.

**P. Board Clerk Contract**

*Motion:* Mike Hayhurst moved to approve Kathy Morris' contract of employment.  
*Second:* Jim Lindsey seconded the motion.  
*Vote:* Carried unanimously.

**Q. Adjournment**

John Ladd adjourned the meeting at 9:30 a.m.

Approved by the Board 8-19-2020  
(Date)

Signed \_\_\_\_\_



(John Ladd, Chairman)

#### ACCRONYMS

AACD	Arizona Association of Conservation Districts
ADEQ	Arizona Department of Environmental Quality
AIM	Assessment, Inventory and Monitoring Strategy (BLM program)
ALWT	Arizona Land and Water Trust
ASLD	Arizona State Land Department
AZGFD	Arizona Game and Fish Department
BLM	Bureau of Land Management
CCRN	Cochise Conservation and Recharge Network
CSP	Conservation Stewardship Program
EA	Environmental Assessment
EIS	Environmental Impact Statement
EQIP	Environmental Quality Incentives Program
FFA	Future Farmers of America
FLPMA	Federal Land Planning and Management Act
FOIA	Freedom of Information Act
NC	Nature Conservancy
HPC	Habitat Partnership Committees
HNRCD	Hereford Natural Resource Conservation District
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
NACD	National Association of Conservation Districts
NRCS	Natural Resources Conservation Service
NRCWAY	Natural Resource Conservation Workshop for Arizona Youth
RCPP	Regional Conservation Partnership Program
RMP	Resource Management Plan
SARC	Small Acreage Resource Concerns
SHPO	State Historical Preservation Office
SLRP	Fort Huachuca Sentinel Landscape Restoration Partnership
SPRNCA	San Pedro River National Conservation Area
SRM	Society for Range Management
THS	Tombstone High School
U of A	University of Arizona
USDA	United States Department of Agriculture
USFS	United States Forest Service
USPP	Upper San Pedro Partnership
USPO	United States Post Office
WOTUS	Waters of the United States
WPF	Water Protection Fund

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