

**HEREFORD NATURAL RESOURCE CONSERVATION DISTRICT (HNRCD)  
BOARD OF SUPERVISORS**

**REGULAR MEETING MINUTES**

**Wednesday, May 19, 2021**

**Palominas Fire District Training Center Facility  
9222 S Kings Ranch Rd, Hereford, AZ 85615**

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**A. Call to Order**

Chairman John Ladd called the meeting to order at 9:33 a.m.

**B. Introductions, Roll Call, and Housekeeping**

**Board Present:** John Ladd, Chairman, Lucinda Earven, Vice-Chair and, Steve Boice, Supervisor

**Board Absent:** Mike Hayhurst, Supervisor, and Jim Lindsey Supervisor

**Others Present:**

Joanne Roberts, HNRCD Clerk of the Board

Kathy Morris, HNRCD Cooperator

Don Decker, NRCS Douglas Field Office, District Conservationist

Jennifer Hart, NRCS Douglas Field Office, Soil Conservationist

Andrew Ogilve, NRCS Douglas Field Office, Soil Conservationist Technician

Sharon Reid, Chair, San Pedro NRCD

Bob Barnes, Supervisor, San Pedro NRCD

Matthew Jewell, AZ DFFM, Service Forrester (by telephone 10:30)

Tricia Gerodette, Public (by telephone)

Eric Baker, Bureau of Land Management Hereford Office, Rangeland Spc. (by telephone)

Tom Reis, NRCS Tucson Office, Team 7 Supervisor (by telephone)

A quorum was met.

**C. Call to the Public**

A.R.S. 38-431.01 authorizes the Board to make an open call to the public during a public meeting, to allow individuals to address the Board on any issue within the jurisdiction of the public body. The time will be limited to three minutes per speaker.

No comments were made.

**D. Review and Approval of Minutes**

1. Regular Meeting March 17, 2021

**Motion:** Supervisor Steve Boice moved to approve the regular meeting minutes of March 17, 2021.

**Second:** Vice – Chair Lucinda Earven seconded the motion.

**Vote:** Carried unanimously.

**Discussion:** None.

## **E. Agency and Committee Reports**

### **1. Upper San Pedro Partnership (USPP)**

Vice – Chair Earven had nothing to report and recommends removing this item from the Agenda.

A brief discussion regarding member representation on this and the Technical Committee as well as how active the Committee has been for over a year. There was no objection to removing the item but if there are meetings or information from this group to report on, it can be added to future Agendas.

### **2. Natural Resources Conservation Service (NRCS)**

Mr. Don Decker provided an NRCS Activity Report and Arizona drought map handout and he proceeded to review the status of the EQIP 2021 applications within the District. He stated that approved projects and funding are going into the contract phase and that all contracts must be obligated by 2 July 2021.

One wildlife and eight ranchland applicants are funded in the Hereford District. He noted that the Fort Huachuca Sentinel Landscape (FHSL) designation in which the District falls within its boundary, added significant funds in which the Hereford District applicants are eligible under those funds.

Mr. Decker introduces the newly hired Douglas Field Office employees. Soil Conservationist, Jennifer Hart (Tom Reis is her supervisor) primarily working with the farming community. Andrew Ogilvie, Soil Conservationist technician, who will be involved in practice, laying out design, and working in the field. Mr. Ogilvie is supervised out of Engineering Department and is able to conduct range and farm related work as it relates to engineering. Ms. Hart and Mr. Ogilvie provided a brief summary of their academic and professional experiences and Mr. Decker outlines the direct line supervisor relationship and staff responsibilities.

Mr. Tom Reis overviews the continuance of hiring of new staff and the number of EQIP contracts throughout Team 7 which includes the Hereford NRCD. There are twenty-four EQIP applicants in Team 7 (includes Sells, Tucson, and Douglas Offices) moving forward into contracts for a total of \$948,000.00 general EQIP funds; the second highest allocation in the State of Arizona. Combined with the FHSL funds, Team 7 received \$1.6 million dollars for 2021 cycle. The largest portion of that is allocated to eighteen Douglas Field Office contracts.

Supervisor Boice inquired about a NRCS program that he read about in the Cattleman Association newsletter. A brief discussion took place about the NRCS Innovative Conservation Program.

Mr. Decker also provided an update on the opening up of the Douglas Office. To meet with staff is by appointment only, there are no public meetings, and staff occupancy is at 50%.

### **3. United States Forest Service (USFS) - No one present to report**

### **4. Bureau of Land Management (BLM)**

Mr. Eric Baker provided a brief update on the release of the Land Health Evaluations (LHE) and the SPRNCA Grazing Allotment Environmental Assessment (EA) that was released on the 18 May 2021 and has a 30-day public comment period. Mr. Baker encourages the Board and Cooperators to provide comments on the proposed decisions and recommendations. Positive comments are very important as well as negative ones and letters of support are taken into consideration during the decision process.

Vice-Chair Earven asks why the allotments are being re-evaluated again since they, the four grazing allotments, were addressed in the Resource Management Plan (RMP). Mr. Baker states the RMP allows for uses but the

individual leases were not fully analyzed or implemented and that is the purpose of the stand - alone documents that will be implemented for 10-years. Further discussion on the differences between the RMP and the current process. Specifically, the RMP simply states grazing is an allowable use of the land whereas the individual LHE and the EA are a focused and detailed analysis.

Vice - Chair Earven asked whether once completed, if the allotments could be reversed over the 10-year period. Mr. Baker noted that he could not speak to this question if litigation changes the way the agency is moving forward with what is currently written.

Vice-Chair Earven further inquired whether this process is as a result of the lawsuits and Mr. Baker replied negatively. That for any land use, a tiered down analysis is required for any EA. He further notes that litigation matters should be directed to his Supervisor, Mr. Scott Feldhausen.

Mr. Baker noted the Forest Service shared public room is now open for a limited number of people to work but the facility is still closed for meetings. There is discussion to open up to a 50% capacity, possibly in July. He further informed the Board about the two San Pedro Working Groups one of which is the Upland and Grazing Working Group. He noted that he is also working individual with each of the four lease owners including the two newest leasee's.

A brief discussion on whether the District would want to schedule a meeting with Mr. Feldhausen in follow up to questions posed by Vice-Chair Earven and the District's interest in continued grazing as an allowable land use. Chair Ladd stated that the District can bow out because of the working relationship Mr. Baker has with the allotment owners, the participation by the District as part of the process, and because the District and its partners already submitted a letter of support 6-months ago. Chair Ladd reminded the Board that they (the Board) had already decided in a previous meeting not to engage directly going forward due to the costs involved. He further stated that the District is very supportive of keeping all of the grazing leases but the District cannot afford to pay for more studies and research.

5. Arizona Game and Fish Department (AZGFD) - No one present to report
6. Cochise Conservation and Recharge Network (CCRN)
  - a. Draft Annual Report

Chair Ladd stated he did not have a lot to report on the Draft Annual Report other than the Committee wanted in-put from either HNRCD Board Advisor Pat Call or himself, specifically about the Horseshoe Draw project. He reminded the Board that at a previous meeting, the Board appointed Mr. Call representative for the Board on this group and they he, Chair Ladd, will no longer be directly involved.

Ms. Joanne Roberts reminded the Board that after the quarterly CCRN membership meeting, in April, a copy of the Draft Annual Report (Report) was emailed to the Board and Advisors to review and provide comment. She further stated the Report is part of a communication package intended to assist in creating awareness of CCRN's accomplishments and projects as well as to reinvigorate participation through funding, legislative support, and public education on the issues. Comments were due 18 May, she was unaware of any comments submitted by Chair Ladd or Mr. Call, and the final report should be released digitally in one or two months. Ms. Roberts also stated that the CCRN membership Memorandum of Understanding was amended to include Fort Huachuca and the City of Bisbee.

Chair Ladd discussed why he will no longer be directly involved and who is monitoring the Horseshoe Draw retention basin. He stated that the District remains supportive of CCRN and the next meeting is scheduled for 9 June 2021.

7. Fort Huachuca Sentinel Landscape Restoration Partnership (SLRP)

Supervisor Hayhurst was not present to report.

8. Arizona Department of Forestry and Fire Management (ADFFM)

Mr. Matthew Jewell reported on the Healthy Forest Initiative and if interested, he should be contacted directly for specific information for the fuel reduction grant. Applications will be taken until 4 June 2021. Grants are in the amounts from \$20,000 to \$500,000. He noted Governor Ducey signed the legislation and the funds should be released soon.

Chair Ladd inquires about the agency policy on wildland fires. Mr. Jewell stated at this time no fire is permitted to burn. The agency has a full suppression policy during this period.

9. Arizona Department of Environmental Quality (ADEQ) - No one present to report

10. Arizona State Land Department (ASLD) - No one present to report

11. Arizona Association of Conservation Districts (AACD)

Ms. Roberts informed the Board that Ms. Deborrah Smith was in training and unable to attend. However, she sent an email with some updates on the upcoming AACD Annual Summer Conference scheduled August 9-11. The Conference will take place at the Wigwam in Phoenix and the reservation information is to be released this week. Ms. Roberts relayed the information from the email to the Board.

Further discussion on who from the District will be going and getting reservations made as soon as possible because the rooms go very quickly. Ms. Roberts will forward the announcement as soon it is received.

12. San Pedro NCA Uplands and Grazing Working Group

Chair Ladd inquired if Supervisor Lindsey attended the last meeting. Ms. Roberts replied negatively. She stated that she, Ms. Roberts, sat in on the meeting to take notes and reminded the Board that Supervisors Lindsey and Hayhurst represent themselves as allotment lease owners. The next meeting is 27 May from 1:00 p.m. to 2:00 p.m. Mr. Baker also attended the meeting as was asked to provide additional information.

Mr. Baker stated one of the purposes behind this working group is vegetative treatments and looking out three to five years, releasing a Programmatic EA allowing the agency to conduct these treatments. Another purpose is to make sure the agency is working with entities in the watershed and to learn from other treatment efforts.

Ms. Roberts recommended, to avoid a conflict of interest for Supervisors Lindsey and Hayhurst, as well as, to avoid potential quorum concerns, one Board member should be assigned to represent the Board on this group. Ms. Roberts could be a back up should the assigned Supervisor not be able to attend a meeting and with Mr. Baker's updates, the Board will be informed of the groups' efforts.

Mr. Baker stated that a website is being created for the Working Group and should be available to access shortly. Notes of the meetings and other information will be available on the site.

## F. District Financial Reports

### 1. Financial Reports—File for Audit March 2021

- Motion:** Vice-Chair Earven moved to file the financial reports for audit.  
**Second:** Supervisor Boice seconds the motion.  
**Vote:** Carried unanimously.  
**Discussion:** None.

### 2. Payment Schedule April 2021

- Motion:** Supervisor Boice moved to approved items 1-7.  
**Second:** Vice-Chair Earven seconds the motion.  
**Vote:** Carried unanimously.  
**Discussion:** None.

### 3. Financial Reports – File for Audit April 2021

- Motion:** Supervisor Boice moved to file the financial reports for audit.  
**Second:** Vice-Chair Earven seconds the motion.  
**Vote:** Carried unanimously.  
**Discussion:** None.

### 4. Payment Schedule May 2021

- Motion:** Vice-Chair Earven moved to approve items 1-2.  
**Second:** Supervisor Boice seconds the motion.  
**Vote:** Carried unanimously.  
**Discussion:** None.

## G. Old Business

- ### 1. Local Working Group 2021 Annual District Stakeholder Meeting and Report (due July) John Ladd
- #### a. Status Combined Session with WWD NRCD

Chair Ladd stated he spoke with Fred Davis, Chair of the White-Water Draw (WWD) NRCD but a date and location had not been agreed upon.

*NOTE: Matthew Jewel of the Arizona Department of Forestry and Fire Management entered into the teleconference at 10:30 a.m. Chair Ladd asked if he had an Agency Report to share and Mr. Jewel proceeded to report. His report is reflected under Item E8 of this agenda.*

Chair Ladd asked the Board if they will be willing to travel to Douglas for a combined meeting. The participation level is unknown to determine the size of a meeting location. The Board replied positively. Chair Ladd to follow up with Mr. Davis on a date, time, and location.

#### b. Organization of Session without WWD NRCD (Proposed Agenda)

Chair Ladd stated he does not want to have a meeting/session without it being combined with WWD NRCD. He noted how much more beneficial it has been to partner with them and believes the District should partner more.

Discussion continued on overlapping resource concerns, including the San Pedro NRCD, and the FHSL connection.

- ### 2. Completion Status ASLD NRCD Supervisor-Advisor Training
- #### a. Module 1 (12-15 minutes) Affirmation Signatures

An affirmation signature documentation was provided for Supervisor and Advisor signatures in order to be submitted to Jackie Thomas, ASLD. Board Advisors were not present and the signature document will be routed individually to them.

b. Module 2 (12-15 minutes) Not yet posted

No update on when Module 2 will be available to review. Ms. Roberts will advise the Board and Advisors when it is posted to the State Land NRCD webpage.

3. Establish Policy Guidelines for Funding Student SAE, 4-H and small landowner projects using local District monies

Ms. Roberts reminds the Board that at the Regular Board meeting in March they approved a motion to establish the guidelines and that she had agreed to research types of guidelines and forms that would compliment the approved MOU contract. The MOU template was provided by the State, the guidelines are specific to Hereford NRCD. Supervisor Boice stated he wants to make sure the guidelines include a section describing the contribution by the requester must be part of their proposal.

4. Invitation to Comment, US FWS is proposing to list the Arizona eryngo

Ms. Roberts reminds the Board a letter was sent to the City of Sierra Vista inquiring about any action they may be taking before the District submitted comments to Fish and Wildlife Service (Service) during the comment period. She further stated that no response from the City was received through the District's email. Ms. Roberts noted that while the City did not reply to the Board, they did send a letter to the Service to extend the comment period but the extension was denied and she is unaware of any further action the City may take on this matter.

Chair Ladd stated he spoke with Mayor Mueller and the Mayor was appreciative of the Districts' support. He further explained the City's effluent is discharged into the location where critical habitat is being proposed and how that could complicate and potentially change the effluent point of discharge.

5. Wildlife Attractors Workshop Status

Supervisor Boice spoke with the District's partners on this effort. He discussed with Jan Groth, Master Gardner Program choosing a different location since the University is still partially closed for in-person gatherings. Her recommendation is to have the workshop in the Fall. She believes it would be a good opportunity to showcase seasonal variations in plant growth that attracts wildlife.

Topic is to be removed from the monthly Agenda until August or sooner if the status changes.

**H. New Business**

1. AACD Policy, Position, Resolutions

a. RESOLUTION - Opposing the Federal Government's "30 X 30" Land Preservation Goal

**Motion:** Supervisor Boice moved to approve and support the resolution of opposing the Federal Government's 30 x 30 Land Preservation Goal

**Second:** Vice-Chair Earven seconds the motion.

**Vote:** Carried unanimously.

**Discussion:** Ms. Roberts clarified the motion and confirmed the Board is not changing or adding any language. Chair Ladd responded that was correct. The Board supports and approves the resolution statement as written. The motion remains unchanged.

b. POSITION - Conservation Easements

Chair Ladd opens this up to discussion. Ms. Roberts stated this position statement was submitted by White-Water Draw. She provided a brief summary of the document and that WWD-NRCD supports the concept of conservation or agricultural easements when there are willing partners. Chair Ladd summarized the position statement as, "it is better for a rancher to enter into a conservation easement to continue ranching rather than selling to a developer" and he is in favor of this position. Ms. Roberts also noted, in the position statement document, it states who generally are the holders of a conservation easement.

- Motion:** Supervisor Boice moved to support the Conservation Easement position as stated in the position statement.
- Second:** Vice-Chair Earven seconds the motion.
- Vote:** Carried unanimously.
- Discussion:** None.

c. RESOLUTION - Off Highway Vehicle Mitigation

Chair Ladd read portions of the resolution and the listed recommendations and he is in favor of the resolution and asks the Board for a motion to support it.

- Motion:** Supervisor Boice moved to approve support of the Off-Highway Vehicle Mitigation Resolution.
- Second:** Vice-Chair Earven seconds the motion.
- Vote:** Carried unanimously.
- Discussion:** None.

Ms. Roberts will draft a letter to AACD for Chair Ladd's review and signature before forwarding to Ms. Deborah Smith.

2. San Pedro NRCD Discuss the Recent NRCD Reorganization

Chair Ladd introduced members of the San Pedro NRCD. Ms. Sharon Reid expressed the displeasure at how NRCS divided up the Districts into Teams and the lack of service her District is getting from them. She further stated that her District believes their environmental issues and resource concerns are more aligned with Hereford and WWD NRCDs and because approximately 1/3 of their District falls within FHSL boundary, it is a more cohesive fit to be under the Douglas Office rather than the Safford-Willcox Offices. Ms. Reid stated that the SP District would like to partner with Hereford on areas that overlap and attend meetings.

Mr. Bob Barnes stated that the range project for both Districts are very similar, and the Districts share the same watershed and river system. He further stated he believed there was no thought in the process of assigning them to the Safford-Willcox Offices. He asked if the Board is supportive of their position. Chair Ladd replied positively.

Further discussion on shared concerns and how to approach the State to consider combining with HNRCD.

Supervisor Boice asked Mr. Decker to comment on this matter. Mr. Decker stated he sees the effects of a Team structure more internally and how staff is supervised and not getting serviced properly from Willcox field office is not as a result of the reorganization into Teams. He further stated, the SP NRCD needs to work with NRCS to find out why they are not getting service regardless of who is in the office. Mr. Decker believes the Districts should stay separate so that the individual District voice will not be diminished.

Further discussion on staffing concerns, responsiveness, Administration of the Teams, representation, communication, joint cooperation, allocation of funds, small acreage land owners, and large - scale projects.

Chair Ladd asked Mr. Decker how difficult would it be for his office to service SP NRCD. Mr. Decker is not familiar enough with the current or future staff situation with the Safford-Willcox Offices. Vice-Chair Earven asked for clarification from Mr. Barnes and Ms. Reid, on the reason for being here today. She inquired if they prefer to work through the Douglas Office and partner with Hereford rather than the Willcox Office. Ms. Reid replied positively.

Supervisor Boice inquired if they want to come to Hereford Board meetings? What would benefit them? Chair Ladd stated he would gladly accept SP becoming part of Hereford and does not believe NRCS has the authority to tell the Districts they cannot combine. Mr. Barnes stated that joint meetings are a positive thing but they are not asking to combine the Districts.

Mr. Reis noted that some of the issues being discussed have also been discussed at the Supervisor and Team Lead level. He stated the NRCS would not be able to move Districts from one Team to another. He further stated that the SP NRCD has been serviced out of the Willcox Field Office for a long time and it will continue to be serviced from that office. He further stated the Team Lead for that office is addressing the lack of service issues expressed by Mr. Barnes and Ms. Reid.

Ms. Kathy Morris inquired about NRCS program for non-producing small land owners. Ms. Roberts stated this was discussed in the March Regular Board Meeting and Chair Ladd stated Mr. Ralph Ware did not really answer the Board's inquiry at that time. It is not a distinct budget line item for NRCS. Ms. Roberts also indicated that Mrs. Ivette Cunningham and Mr. Chuck Cunningham, Board Advisors were to follow up with Mr. Ware after the March meeting. Ms. Roberts has not received any communication from the Advisors on the status of any communication between them and Mr. Ware. Mr. Decker said EQIP is "acreage blind" and Ms. Morris said that it does not cover non-producers and that is where ownership of land has increased in the District. Ms. Reid also confirmed that was the case in the SP District.

Further discussion on current NRCS programs, small acreage land owner funding options, member of the SP NRCD Board attending HNRCD Board meetings and vice versa, advantages of joint Board Meetings and conducting Board Business, joint workshops, District similarities, watershed resource concerns, and merging Local Work Group(s).

- Motion:** Supervisor Boice moved to approve the inclusion of San Pedro NRCD in the Local Work Groups and to have joint Board Meetings on a regular basis.
- Second:** Vice-Chair Earven seconds the motion.
- Vote:** Carried unanimously.
- Discussion:** Ms. Tricia Gerodette questioned a point of order regarding this motion. She stated the motion was not Agendized

The Board disagreed and stated it is covered under Agenda item New Business H2. The motion resulted from the culmination of and is pertinent to the discussion of Agenda item H2. Ms. Morris, former Clerk of the HNRCD Board, stated the Board does not have to have a potential motion on the Agenda.

Mr. Barnes stated that the same motion will be made at their next Board meeting. Vice-Chair stated that once Ms. Roberts is given their Board Meeting schedule, she will forward that information to the HNRCD Board Supervisors.

The motion remains unchanged.

### 3. Water Drinkers for Wildlife Rancher Reimbursement Fund

Supervisor Lindsey was not present to report. Ms. Roberts stated this item derived from the original discussions when Mary Capehart sent a proposal to the Board for consideration of funding a wildlife drinker demonstration project. Ms. Roberts further reminded the Board, Ms. Capehart withdrew her proposal after Arizona Game and Fish (AGFD) disapproved of the proposed drinker design. Supervisor Lindsey had communicated with Ms. Roberts that it would be worth discussing at a future meeting the idea of how the District could or would want to sponsor reimbursement to ranchers for keeping water running for wildlife when there are no livestock using the pasture. AGFD have been reimbursing ranchers during this drought period.

Further discussion on the origins of the reimbursement fund, AGF program, and removal from the Agenda.

### 4. Co-Hosting Small Land Owner Workshop -Coordination With AACD

Sharma Torrens was not able to attend but has communicated with Ms. Roberts. Ms. Torrens reached out to the District on their interest to coordinate with and co-host workshops for small land owners with her office and with Ms. Kim McReynolds of the Willcox Co-op Extension.

Vice-Chair Earven asked what form the workshop would take and noted that the District should be holding at least two workshops a year. Ms. Roberts replied that based on today's conversation with SP NRCD, this would be a good topic for multiple Districts. She further stated that Ms. Torrens is meeting with Ms. McReynolds next week and more details would be forthcoming if the District is interested. Chair Ladd stated that the District is interested and wants to include SP NRCD. Ms. Roberts noted that this would also be a good project that the Board's Small Land Owner Advisors could help coordinate. Ms. Roberts will contact the Advisors. Chair Ladd also stated that NRCS should be involved.

## I. Education Program

1. Tombstone High School Ag Program
  - a. Review of Quarterly Report Submitted in April

Supervisor Lindsey was not present to report. Ms. Roberts reminded the Board that a copy of Ms. Amber Ford's quarterly presentation was sent to them after April's meeting was cancelled. Ms. Roberts had not received any follow-up questions and asked if there are any today.

Supervisor Boice stated that it really depends on the development of the Board's guidelines and policies on what kind a report is expected. He further noted that once those are approved, they can be provided to Ms. Ford for future reports/presentations.

- b. Campus Tour

Ms. Roberts noted that Mr. David Thursby acknowledged the Board's apology for cancelling April's Board meeting. His communication also included that "they were looking forward to hosting the Board next year." Chair Ladd stated he was fine with that response and hopefully things will get back to normal.

2. San Pedro Spirits 4-H Group

Supervisor Boice stated it comes back to policy. They meet the 4th Tuesday of month. Ms. Kim Fox communicated the group will discuss the matching portion commitment that the Board was concerned about. Ms. Fox also noted the group cannot do fund raising like raffles because it is considered gambling and they have

not had many fundraising events because of Covid-19. Ms. Roberts will provide the Supervisors with a copy of Ms. Fox's email to Supervisor Boice. Supervisor Boice will provide updates as he receives them from Ms. Fox.

#### **J. Board Clerk Updates Time Permitting**

Ms. Roberts informed the Board that AACD is not pursuing a grant from the Regional Conservation Partnership Program (RCPP) this cycle. Ms. Torrens did not provide specifics but this topic has been removed from future agenda items.

Chair Ladd spoke with Ms. Stefanie Krentz regarding the Districts interest in remaining a partner with WWD NRCD under this program. Mr. Decker noted that Ms. Krentz is working on the RCP and while NRCS is pursuing a grant, AACD is not.

Ms. Roberts notified the Board that the MOU between Arizona State Land Department (ASLD), HNRCD, and NRCS is completed. She further reported there will be ASLD-NRCD computer portal training coming up in June. As a result, the Annual Plan of Work and Annual Report are due 20 July. This is the portal where the reports will be submitted. Chair Ladd stated all Supervisors need to take the training. Ms. Roberts will forward the meeting invitation to the Supervisors. The dates are June 18, 10 a.m.-11 a.m. and June 22, 1:00 p.m.-2:00 p.m. Ms. Jackie Thomas did not indicate whether the training differed on each day.

The Districts 2020 Fact Sheet Report was sent to the Board and Ms. Roberts received a few comments back. Accomplishments from 2019 were removed from the report and as soon as Ms. Thomas releases the final version, Ms. Roberts will forward to the Board.

Ms. Roberts asked if the Board would need any handouts or brochures professionally printed to hand out at the August conference. They agreed to get 50 Spring 2021 newsletters printed professionally. Ms. Roberts will contact the vendor.

#### **K. Correspondence**

1. Cooperator 2021 Membership Renewal Payments Since March's Meeting (Gail Griffin, Lucinda Earven)
2. American Stewards of Liberty Publication 30x30 Contribution Appeal Letter
3. Arizona State Footnote Fund Education Center Check
4. Arizona State License Plate Fund Education Center Check
5. Deluxe Checks Reorder Form
6. Arizona Land and Water Trust Donation Appeal Letter
7. US District Court of Arizona Document

#### **L. Supervisor and Advisor Comments**

Chairman Ladd asked about the status of the direct deposit for the education checks. The forms for direct deposit were sent twice in 2020. Ms. Roberts will follow up with Ms. Thomas, Chair Ladd, and Supervisor Lindsey.

#### **M. Future Meetings / Future Agenda Items**

1. Location

Chair Ladd and Supervisor Boice stated they would like to remain at the Palominas Fire Department Training Facility. Vice-Chair Earven stated until other facilities are available in town, she is ok with this location. Ms. Roberts stated that some of the meeting rooms in town and throughout the County are starting to open for gatherings with restrictions. She further stated that the Training Facility is scheduled for June's meeting but July

through December needs to be scheduled. Chair Earven stated that a more centrally located meeting facility may encourage more participation and prefers the Foothills County Complex meeting room.

2. Time

Supervisor Boice noted that the current meeting time is difficult and he believes there would be more opportunities to bring on new Cooperators and Advisors if the meeting was scheduled at the end of the workday. Supervisor Boice recommends a meeting time of 4:00 or 5:00 p.m.

Chair Ladd stated that he agrees with the afternoon time but also needs to change the day. Wednesdays are problematic with his ranch work. He further noted that for the next couple of months if we cannot change it, he understands.

- Motion:** Supervisor Boice moved to approve the change of the meeting day and time from the third Wednesday of the month at 9:30 a.m. to the third Thursday of month at 5:00 p.m.
- Second:** Vice-Chair Earven seconds the motion.
- Vote:** Carried unanimously.
- Discussion:** Ms. Roberts will contact the Fire Department to see if June’s day and time can be changed. If it cannot, the June’s meeting schedule would remain unchanged. Ms. Roberts will also inquire about scheduling July through December, the third Thursday of each month at 5:00 to 7:30 p.m. Ms. Roberts asked for direction from the Board regarding the meeting location. It is an important decision for the Board and participation of our partners. Ms. Roberts asked if the change would affect Mr. Decker’s ability to attend. Mr. Decker stated that it most likely is not an issue of day but perhaps the time. He is unsure about all agencies ability to have a flexible work schedule. Mr. Baker stated that participating at later meetings is dependent on his work shift but can work with his Supervisor for anything outside of normal work hours of 6:00 a.m. to 6:00 p.m. Supervisor Boice concluded the discussion stating that the Board will try the new schedule for a few months and the meeting will be at the Palominas Facility then reevaluate. The motion remains unchanged.

**2021 Regular Board Meetings Schedule:**

January 20	July TBD
February 17 (cancelled)	August TBD
March 17	September TBD
April 21 (cancelled)	October TBD
May 19	November TBD
June TBD	December TBD

**Location:** Palominas Fire District Training Center (June)

**Time:** TBD

**Agenda Items**

- Annual Plan of Work for ASLD due July 20 2021 **(John Ladd)**
- Annual Report Report for ASLD due July 20 2021 **(John Ladd)**
- Annual Application for State Supplemental Funds and Environmental Special Plate Funds FY2022 due June 20 2021 **(Jim Lindsey)**
- Annual AACD Summer Meeting August 9-11, 2021 Phoenix, AZ **(John Ladd/All)**

Chair Ladd is planning to attend the conference and would like all Supervisors to try to attend one day.

Annual Computer Malware Protection Software due by July 24 2021 (John Ladd/All)

Hereford NRC D Review of Policies and Resolutions (John Ladd/All)

A Special telephone conference will be scheduled for policy review. Ms. Roberts will send digital copies of the existing policies to the Board and arrange a date and time for the teleconference.

**N. Adjournment**

Motion: Supervisor Boice moved to adjourn the meeting.

Second: Vice-Chair Earven seconds the motion.

Vote: Carried unanimously.

Discussion: None.

Chairman Ladd adjourned the meeting at 12:33 p.m.

*Hereford NRC D does not discriminate against any person on the basis of race, religion, color, gender, sexual orientation, age, national origin, disability, veteran status, or any other status or condition protected by law.*

Approved by the Board June 17, 2021  
(Date)

Signed John Ladd  
(John Ladd, Chairman)

## ACRONYMS

AACD	Arizona Association of Conservation Districts
ADEQ	Arizona Department of Environmental Quality
Ag	Agriculture
AIM	Assessment, Inventory and Monitoring Strategy (BLM program)
ALWT	Arizona Land and Water Trust
ACGA	Arizona Cattle Growers Association
ASLD	Arizona State Land Department
AGFD	Arizona Game and Fish Department
BLM	Bureau of Land Management
CCRN	Cochise Conservation and Recharge Network
CIS	Conservation Implementation Strategy
CRM	Coordinated Resource Management
CSP	Conservation Stewardship Program
CTE	Career and Technical Education
EA	Environmental Assessment
EIS	Environmental Impact Statement
EQIP	Environmental Quality Incentives Program
ESA	Endangered Species Act
FFA	Future Farmers of America
FHSL	Fort Huachuca Sentinel Landscape
FLPMA	Federal Land Planning and Management Act
FOIA	Freedom of Information Act
FY	Fiscal Year
NC	Nature Conservancy
HPC	Habitat Partnership Committees
HNRCD	Hereford Natural Resource Conservation District
LHE	Land Health Evaluation
LRP	Landowner Relations and Habitat Enhancement Program
Mitten	Fort Huachuca Sentinel Landscape Boundary
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding

NACD	National Association of Conservation Districts
NRCS	Natural Resources Conservation Service
NRCWAY	Natural Resource Conservation Workshop for Arizona Youth
RCPP	Regional Conservation Partnership Program
RMP	Resource Management Plan
SARC	Small Acreage Resource Concerns
SHPO	State Historical Preservation Office
SLRP	Fort Huachuca Sentinel Landscape Restoration Partnership
SP NRCD	San Pedro Natural Resource Conservation District
SPRNCA	San Pedro River National Conservation Area
SRM	Society for Range Management
TBD	To Be Determined
THS	Tombstone High School
U of A	University of Arizona
USDA	United States Department of Agriculture
USFS	United States Forest Service
USPP	Upper San Pedro Partnership
USPO	United States Post Office
VPA	Voluntary Public Access
WOTUS	Waters of the United States
WPF	Water Protection Fund
WWD NRCD	White-Water Draw Natural Resource Conservation District